



LORETTA JOHNSON

MIDDLE SCHOOL

School-Based Planning Team Meeting Minutes

Date: 10/9/2024

Time: 2:45-3:45 p.m.

Location: Library (257)

Attendees: Moniek Silas-Lee, Anastasia Polashenski, Sarah Snyder, Natasha Morrison, Yarritza Delgado, Shelly Rosenberg, Tom Anderson, Laquanda M. Fields, and Becky Fox

AGENDA ITEM	NOTES
SBPT Member Responsibilities	<ul style="list-style-type: none">● SBPT Meetings<ul style="list-style-type: none">○ Members discussed meeting every week on Wednesdays to catch up on SBPT work for the rest of October.○ Members discussed scheduling a Fall Retreat to catch up on SBPT work.● Voting – Consensus● Process:<ul style="list-style-type: none">○ Topic brought for discussion○ Members discuss (no more than 15 minutes)○ Members vote○ If consensus is not met, additional discussion may be required and members cast new vote○ If consensus is not met after second vote, topic may be tabled for additional discussion○ If topic is time sensitive, more time may be given for discussion and vote
Action Items: Laquanda – Send calendar invite for weekly SBPT meetings and Doodle Poll for possible Fall Retreat.	

Professional Development Approval – Book Study	<p>Book: <i>Unearthing Joy: A Guide to Culturally and Historically Responsive Curriculum and Instruction</i> by Gholdy Muhammad</p> <ul style="list-style-type: none"> • Tentative start date: 11/6/2024 • Jen George will email PLE application for SBPT voting
Action Items: When Jen George emails the PLE application to SBPT members, please 'Reply All' with your vote.	
Honors Classes	<ul style="list-style-type: none"> • Initial placements based on historical data from School Counselors. • Members discussed the criteria for honors placement at LJMS. • Scholars are placed based on the following criteria, which may include but is not limited to: <ul style="list-style-type: none"> ○ Scholars Placed in 8B4 - Algebra and Biology ○ Fall i-Ready Diagnostic Data for ELA (falls no more than 2 grade levels below) ○ Fall IXL diagnostic for Math (500 or above) ○ Completion of all 4 of the 8th grade required NYS Investigations in 7th grade ○ Scholars Placed in 8B3 - Algebra only ○ Fall i-Ready Diagnostic Data for ELA (may fall 2 or more grade levels below) ○ Fall IXL diagnostic for Math (500 or below) ○ Has not completed all 4 required NYS Investigations in 7th grade - No Biology ○ Chronic attendance issues
Action Items: None	
Student Conferences –	<ul style="list-style-type: none"> • Members discussed Student-Led Conferences, potentially being scheduled for November. All RTA Staff required to report. • District date for student conferences is 10/17, same day as the Hispanic Heritage Month Celebration scheduled for the same night, 5-7 p.m. • Hispanic Heritage Month Celebration will be rescheduled for November.
Actions Items: None	

